MEETING	Democratic Services Committee
DATE	22 March 2016
SUBJECT	Information Technology for Elected Members
PURPOSE	Present the latest information on IT matters to the Committee.
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RELEVANT OFFICER	Vera Jones Democratic Services Manager

1. A number of different elements with regards to IT were discussed in the last meeting of the Democratic Services Committee, and an update is presented below.

   I-pad Training
2. Invitations have been sent asking members to declare if they require further training on how to make better use of the ipads (following a successful pilot held in 2015). The training is provided at two different levels, basic or higher, with many already registered for the sessions. The sessions have been arranged for
   - 22/04/2016 - basic
   - 28/04/2016 – higher

   Update on receiving councillorxx@gwynedd.gov.uk e-mails on mobile devices
3. The Senior IT Manager reported at the last meeting that he was working on resolving an issue of frustration to a number of members, being the current situation of being unable to link their councillor emails to their personal phones

4. We can now confirm that following discussions with our PSN/CESG accreditors that we will be in a position where we can provide a solution where officers and members can send/receive official Council e-mail on their mobile device. This is permissible on the condition that it is undertaken in a secure manner and in means agreed with the accreditor.

5. Our PSN/CESG accreditors are happy for us to use our mobile device management (MDM) software to secure the service, MobileIron being the product that is used by the Council. This will allow the IT Support Desk to manage the mobile device remotely if appropriate, including deleting information from the device if the user was to report to the Help Desk that the device has been lost/stolen. We shall use the MDM software to download and install a specific "app" for Council e-mail, allowing Help Desk operators to safely delete the "app" and its contents without affecting other "apps" and/or personal data. In addition to these changes, it will be mandatory for the user to upgrade their password to an appropriate level in order to secure the device.

6. There will be a £40 cost in year one and £10 yearly afterwards for the MDM software. The cost is attributed per device, therefore multiple devices will be apportioned additional costs.

Preparing for the 2017 elections.

7. As reported in the 'elections 2017' report, it is time to start considering the most suitable equipment for elected members following the elections in May 2017. It is an ever-evolving field, with a number of different devices currently available on the market which were not available in 2012. We will need to assess what are/ what will be the requirements of elected members and the Council to the future, the influence of external factors, the different options on the market, and the budget available, in order to begin work to consider the most suitable device for members following May 2017.

8. The mater will receive attention over the following months in order to ensure that a reasonable timetable is in place to ensure a timely decision if further procurement is required.